



Kick-off Workshop Incubation Programme

Rural Female Entrepreneurship

Objective

- The four teams of the incubator get to know the DDLab Team and cooperation partners, their challenge owners, their coaches, and each other across teams.
- The teams get a deep insight into the programme, the process, the underlying approach, and proposed methods.
- The teams will carry out an initial assessment of their status quo together with their coach and have the opportunity to engage in a thorough exchange with the individual challenge owners.

Agenda Day 1

Date

March 3, 2022

Starting Times

7:00 UTC

Peru: 2:00am

Germany: 8:00am

Rwanda: 9:00am

The agenda describes the duration of each agenda item. The local times must be adapted for the respective locations.

0:00h - 0:40h

Welcome & warm-up (plenary)

- The teams & participants are welcomed
- The kick-off agenda is presented
- Warm-up activity
- Mutual short presentation of the teams and ideas

0:40h - 1:30h

Getting to know the DDLab incubation programme (plenary)

- The programme is presented in detail
- The goals, stages and support services for the teams are presented
- The DDLab team, coaching team and collaboration partners are introduced
- Q&A: The teams can ask questions regarding the programme

1:30h - 1:45h

Break

1:45h - 2:15h

Exchange in circles (breakout sessions)

- Small groups with one participant from each team join a breakout session. In these circles, participants get to know each other across teams and can share ideas about the program.

2:15h - 3:00h

Meeting the coaches (breakout sessions)

- Teams meet their coaches and get to know each other
- The coach gets a first impression of the team dynamics
- Teams share their preparatory task to formulate questions to the challenge owners

3:00h - 6:00h (60 min break included)

Individual coaching set-up and plan - part 1

- The Teams analyse and assess where they do stand and what the next steps are
- The teams identify their needs and align their plan with the incubator process and support services
- The coach will support their team in this session, but teams might also work in sections by themselves

6:00h - 7:30h

Exchange with challenge owners & GIZ experts (breakout sessions)

- Each team can exchange with the respective challenge owners so that they can learn about their expectations and needs and get feedback on the direction in which the solution could be developed
- The teams will also get feedback from a domain expert from GIZ on their status quo
- The challenge owners and experts provide their expertise and network
- Preview of the second day and farewell

7:30h

End of day 1

Agenda Day 2

Date

March 4, 2022

Starting Times

7:00 UTC

Peru: 2:00am

Germany: 8:00am

Rwanda: 9:00am

The agenda describes the duration of each agenda item. The local times must be adapted for the respective locations.

0:00h - 0:20h

Welcome & warm-up

- The teams & participants are welcomed
- The agenda for the day is presented

0:20h - 1:20h

Individual coaching set-up and plan - part 2 (breakout sessions)

- The teams analyse their progress in a structured way and reflect their solution on four essential levels with an eye to submission at the end of the incubator

1:20h - 2:20h

Introduction to methodological approaches in the incubator

- The teams are given an overview of the underlying practises, methods and tools used in the incubator

2:20h - 2:30h

Break

2:30h - 4:00h

Sharing & exchange in circles (breakout sessions)

- The team members briefly present their ideas and roadmaps for the incubator and exchange thoughts on their next steps in their circles from day one

4:00h - 4:30h
Wrap-up & farewell (plenary)